

**GREAT EXPECTATIONS  
DATA COLLECTION FORM (DCF)  
SCHOOL YEAR**

<b>Model School _____ Progressive School _____</b>
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Name of School \_\_\_\_\_ Name of Principal \_\_\_\_\_

Name of District \_\_\_\_\_ Name of Superintendent \_\_\_\_\_

**DISCIPLINE**

**Directions:** List the total number of discipline referrals, for all grades, for the entire school year that resulted in a visit to the principal's office.

**Number of discipline referrals to principal's office**

**STUDENT ATTENDANCE**

**Directions:** Student attendance should be reported as a percentage and should include the school's total enrollment. The percentage should be calculated for the entire school year. Students who were not present, but who were involved in off-campus, school-related activities are not to be counted in this calculation.

**Example:** 175 days in the school year X the number of students enrolled on the last day of school = total possible number of days attended by all students. The total number of student absences for the school year divided by the total possible number of days attended by all students = the percentage of absences. 100% minus the percentage of absences = the percentage of student attendance.

**Percentage of student attendance**

**STUDENT MOBILITY**

**Directions:** Student mobility is calculated, for the entire school year, using the following formula:

All Student Gains + All Student Losses = Numerator  
All Student Entries + All Student Gains = Denominator  
Divide the Numerator by the Denominator to get the percentage of Mobility

**Student Mobility Percentage for the School Year:**

**TEACHING FACULTY ATTENDANCE**

**Directions:** Teaching faculty attendance should be reported as a percentage and should include the school's total teaching faculty. The percentage should be calculated for the entire school year. The total number of teachers assigned to the building should reflect the number of teachers "home-based" in the building. Teachers who are assigned to the campus for part-time responsibilities, but who are not home-based at the campus, are not to be included in the calculation. Teachers who were not present, but who were engaged in professional activities off campus, are not to be counted in this calculation.

**Example:** 180 days in the school year X the number of teachers assigned to the building = total possible number of days attended by all teachers. The total number of teaching faculty absences for the school year divided by the total possible number of days attended by all teachers = the percentage of absences. 100% minus the percentage of absences = the percentage of teaching faculty attendance.

**Percentage of Teaching Faculty Attendance**

**VOLUNTEERS**

**Directions:** The number of volunteers registered should indicate the total number of volunteers who served the school during the entire school year. The number of hours volunteered should be the total number of hours documented on a sign-in/sign-out Volunteer Log for the entire school year.

Number of Volunteers Registered During the School Year	Number of Hours Volunteered During the School Year

**PRE-GE STUDENT ACHIEVEMENT TEST SCORES**

**Norm-Referenced Testing**

**Directions:** Norm-referenced achievement test scores, **for the year immediately prior to GE implementation in any grade level**, should be recorded for the state-mandated grade 3 and for any additional grades listed, if the school provided testing in those grades. The NCE and NPR scores should reflect the Total Composite Score.

NAME OF STANDARDIZED TEST ADMINISTERED \_\_\_\_\_

DESCRIPTION OF THE TEST BATTERY ADMINISTERED

	Gr. 2	Gr. 3	Gr. 4	Gr. 6	Gr. 7	Gr. 9	Gr. 10	Gr. 11
NCE								
NPR								

### Criterion-Referenced Testing

**Directions:** Criterion-Referenced Test scores, **for the year immediately prior to GE implementation in any grade level**, should be the state-mandated grades 5 & 8, if the school provides testing in those grades. The scores should reflect the % passing.

Test	Gr. 5 (% Passing)	Gr. 8 (% Passing)
Reading		
Math		
Science		
Social Studies		
Writing		
Arts		

### End of Instruction Tests

**Directions:** End of instruction test scores, **for the year immediately prior to GE implementation in any grade level**, should be the state-mandated End of Instruction tests, if the school provides such testing. The scores should reflect the % passing. Schools that operate on a block schedule should report testing results for both blocks.

Test	% Passing
English II	
US History	
Algebra I	
Biology I	

### Academic Performance Index (API) Score

**Directions:** List the Academic Performance Index (API) score, **for the year immediately prior to GE implementation in any grade level**, provided by the Oklahoma State Department of Education.

Academic Performance Index Score:

\_\_\_\_\_

School Year

\_\_\_\_\_

API Score

## **CURRENT STUDENT ACHIEVEMENT TEST SCORES** **Norm-Referenced Testing**

**Directions:** Norm-referenced achievement test scores, **for the current school year**, should be recorded for the state-mandated grade 3 and for any additional grades listed, if the school provided testing in those grades. The NCE and NPR scores should reflect the Total Composite Score.

NAME OF STANDARDIZED TEST ADMINISTERED \_\_\_\_\_

DESCRIPTION OF THE TEST BATTERY ADMINISTERED

	Gr. 2	Gr. 3	Gr. 4	Gr. 6	Gr. 7	Gr. 9	Gr. 10	Gr. 11
NCE								
NPR								

### **Criterion-Referenced Testing**

**Directions:** Criterion-Referenced Test scores, **for the current school year**, should be the state-mandated grades 5 & 8, if the school provides testing in those grades. The scores should reflect the % passing.

Test	Gr. 5 (% Passing)	Gr. 8 (% Passing)
Reading		
Math		
Science		
Social Studies		
Writing		
Arts		

### **End of Instruction Tests**

**Directions:** End of instruction test scores for the current school year should be the state-mandated End of Instruction tests, if the school provides such testing. The scores should reflect the % passing. Schools that operate on a block schedule should report testing results for both blocks.

Test	% Passing
English II	
US History	
Algebra I	
Biology I	

**Academic Performance Index (API) Score**

**Directions:** List the most recent Academic Performance Index (API) score provided by the Oklahoma State Department of Education.

Academic Performance Index Score:

\_\_\_\_\_

School Year

\_\_\_\_\_

API Score

Please report test data as it pertains to any state mandated tests other than Oklahoma. (Use additional pages if necessary.)

The data reported in this document is accurate according to official school records.

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Signature of Principal

Date